

Accommodation and meals reservation form

Name : _____
 Address : _____
 Postal code : _____ City : _____
 Telephone : _____
 E-m@il : _____

Please indicate your requirements for accommodation and meals.

Accommodation and meals: <i>(including tourist tax à €1,50 p.p.p.n.)</i>	Costs:	Costs per person when sharing room:
<input type="checkbox"/> Extra night prior to the course (Monday, June 27)	€ 81,50	€ 50,75
<input type="checkbox"/> Tuesday June 28 (24 hours' arrangement)	€ 131,50	€ 105,50
<input type="checkbox"/> Wednesday June 29 (24 hours' arrangement)	€ 131,50	€ 105,50
<input type="checkbox"/> Thursday June 30 (24 hours' arrangement without diner)	€ 116,50	€ 90,50
<input type="checkbox"/> Conference Banquet on Thursday evening: Extra costs: <i>(including transport by bus)</i>	€ 65,00	
<input type="checkbox"/> Friday July 1 (8 hours' arrangement)	€ 41,00	
<input type="checkbox"/> Extra night after the course (Friday, July 1)	<u>€ 81,50</u>	<u>€ 50,75</u>
Total costs:	€	€

I will share the room with*:

*fill in name of person with whom you will share the room.

Meals only:	Costs:
<input type="checkbox"/> Tuesday June 28 (12 hours' arrangement)	€ 62,50
<input type="checkbox"/> Wednesday June 29 (12 hours' arrangement)	€ 62,50
<input type="checkbox"/> Thursday June 30 (8 hours' arrangement)	€ 39,50
<input type="checkbox"/> Conference Banquet on Thursday evening: Extra costs: <i>(including transport by bus)</i>	€ 65,00
<input type="checkbox"/> Friday July 1 (8 hours' arrangement)	<u>€ 39,50</u>
Total costs:	€

Payment: Please note 3.5% bank costs will be charged on your account

- by credit card (Euro / MasterCard or Visa); you will receive a credit card form
- by bank transfer; you will receive an invoice

Conditions:

- The organization has booked a number of rooms at the Conference Centre until May 1, 2011. Reservation after this date will not guarantee accommodation.
- Payment has to be received before May 1, 2011 otherwise the reservation will be cancelled.
- There are 65 single rooms available. We will handle the criterium first come first serve. As soon as the single rooms are fully booked, we can offer the delegates a twin room costing € 98,50 for single use.
- The uniform conditions for Hotel and Catering Industry apply in case of cancellation e.g. no charges more than 3 months, 15 % of the reservation value more than 2 months, 35% of the reservation value more than one month, 60 % more than two weeks, 85% more than 7 days and 100% within a week before the time when the first Catering Service should be provided (<http://www.horeca.org/smartsite.dws?id=3247>).

Explanation :

- **8 hours' arrangement:** coffee, tea and soda during breaks, lunch
- **12 hours' arrangement:** coffee, tea and soda during breaks, lunch and diner
- **24 hours' arrangement:** hotelroom, breakfast, coffee, tea and soda during breaks, lunch and diner